



Application Instructions for Psychiatry Residents & Fellows Requiring Authority To complete Mental Health Certificates

This licence is ONLY available to Psychiatry residents and fellows who are currently enrolled in a Psychiatry postgraduate training program at either the University of Alberta or the University of Calgary.

Psychiatry residents and fellows may be required to complete mental health certificates as part of their postgraduate training experience. **The Mental Health Act stipulates that only a registered practitioner can complete mental health certificates.**

Registration as a postgraduate trainee is not sufficient for this activity. Candidates who fulfill the criteria below will be placed on the Provisional Register Physician Extender, Limited which will allow the candidate to complete and sign Mental Health Certificates. No fee is required for this limited registration.

Criteria for Provisional Register Physician Extender Limited:

- currently enrolled in a Psychiatry postgraduate training program at either the University of Alberta or the University of Calgary
- successful completion of a minimum of two years postgraduate training in psychiatry
- successful completion of training on the Alberta Mental Health certificate
- holder of the Licentiate of the Medical Council of Canada (LMCC)
- support from the Program Director to complete Mental Health Certificates

To obtain registration to complete Mental Health Certificates, candidates must submit the following in one package to the College of Physicians & Surgeons of Alberta:

1. Covering letter requesting approval to complete Mental Health Certificates with up to date contact information including:
 - complete mailing address
 - phone and pager numbers
 - email address
2. A copy of Licentiate of the Medical Council of Canada certificate
3. A letter of support from the Program Director confirming:
 - current enrollment in psychiatry postgraduate training program in Alberta
 - successful completion of at least two years of psychiatry training
 - successful completion of training on the Alberta Mental Health Certificate
4. [Completed and witnessed Registration Understanding and Acknowledgement](#). Retain a copy of this agreement for your records.

Once all of the above information has been received and reviewed, you will be informed of the status of your application and whether or not you qualify for a Physician Extender Limited licence permitting the signing of Mental Health Certificates. There is no guarantee that a licence will be issued.