



Advisory Committee on Diagnostic Imaging

Terms of Reference

Purpose

The Advisory Committee on Diagnostic Imaging oversees the College's accreditation program for imaging facilities; for private facilities as defined in College by-laws and for public facilities through contract with Regional Health Authorities. Through the development of evidence based standards and monitoring facility compliance with those standards, the Committee promotes high standards of medical practice in diagnostic facilities.

Roles and Responsibilities

The Committee considers all issues related to the provision of diagnostic imaging services, including general radiography, fluoroscopy, ultrasound, echocardiography, computerized tomography, nuclear medicine, mammography, magnetic resonance imaging, bone densitometry, and positron emission tomography. Those issues include, but are not restricted to, the following:

1. Develop and maintain evidence based standards/guidelines for imaging practice;
2. Monitor compliance with College approved standards either through distance reviews or on-site inspections for accreditation;
3. Assess physicians' qualifications and preparedness to interpret imaging studies against College approved training requirements for various modalities;
4. Provide education to promote safety and quality improvement initiatives;
5. Facilitate the introduction of new modalities/technologies;
6. Provide advice to others in the health care system on the use of imaging technology by non-imaging specialists;
7. Respond to the needs of stakeholders for improved imaging services in Alberta;
8. Review and audit of the business practices of the facilities to ensure compliance with relevant College by-laws.

Membership and Tenure

Committee members are appointed by the Medical Facility Assessment Committee for an undefined term. Membership considers expertise, geographic location, urban versus rural and public versus private representation. Members who serve by virtue of their position, serve as long as they fill that position. Current membership includes:

- 7 Radiologists
- 2 Non-Radiologist – Sonologists

Non-Voting Members:

- 4 Inspection Coordinators

Chair

The Chair is selected from the membership and appointed by Council. In the absence of the chair, an alternate will be selected from the members present.

Meetings

Meetings are held five times a year and at the request of the Chair. Additional meetings may be called as required.

Decisions

General decisions are reached by consensus of the members present. Decisions supported by motions require that a minimum of half of the voting members are in attendance in person or by audio or video-conference. The Chair is included in the quorum count. The Chair does not vote, except in the event of a tie; the Chair will cast the deciding vote.

Accountability

The Advisory Committee will report to MFAC.

The College will retain a copy of the minutes of the meeting for a minimum of 10 years.

Confidentiality

All written materials and discussions related to decisions made at the meetings of the Committee are confidential except that information deemed necessary to communicate the decision to stakeholders.

All Committee members are required to sign confidentiality agreements prior to serving on the Committee.