

Question:	Answer:
<p>How do I know when each survey challenge is to be shipped?</p>	<ul style="list-style-type: none"> ✓ Glass slide Surveys are routinely shipped on the second Monday of January, March, May, July, September and November ✓ Educational photomicrograph challenges (color laser copies) are included with alternate surveys (March, July, November) ✓ The ALQEP Survey Shipping Schedule is distributed to all laboratories and is available on the College web site: http://www.cpsa.ab.ca/Services/Quality_of_Care_Main/ALQEP/Alqep_Overview.aspx ✓
<p>What do I do if I have not received my expected shipment?</p>	<ul style="list-style-type: none"> ✓ Contact the ALQEP Technical Assistant ASAP at 780-969-5011 to initiate tracing of the package
<p>What do I do if I need a replacement slide?</p>	<ul style="list-style-type: none"> ✓ All slides are screened prior to distribution, however, if you require a replacement slide for whatever reason, contact the ALQEP Technical Assistant at 780-969-5011
<p>How are glass slide cases acquired?</p>	<ul style="list-style-type: none"> ✓ The morphology glass slide program utilizes survey material from actual clinical cases supplied from laboratories throughout Alberta
<p>What do I do if our laboratory has a case of potential interest that we would be willing to provide to ALQEP?</p>	<ul style="list-style-type: none"> ✓ Contact the ALQEP Coordinator at 780-969-5010 to report the significant features of the potential case to receive verification and go-ahead to proceed with slide preparation ✓ Once verification is received, prepare and stain a minimum of 200 individual blood films ✓ Provide CBC parameters for the specimen including: WBC count, RBC count, Hemoglobin, MCV, MCH, MCHC and Platelet count ✓ Provide a clinical history for the patient (patient's confidentiality to be maintained) ✓ Forward the prepared slides and accompanying patient data to ALQEP ✓ Laboratories participating in this initiative are reimbursed for their material costs
<p>What is the expected College reporting criteria?</p>	<ul style="list-style-type: none"> ✓ Laboratories are expected to perform the assessment in the exactly the same manner as patient samples ✓ The established criteria used by laboratories in evaluating and reporting ALQEP challenges is to be the same as those used for patient samples ✓ Neither the ALQEP sample nor the Report Form is to be sent outside the laboratory ✓ Participants must not consult with another laboratory in the completion of the survey challenges

ALQEP Hematology Morphology Program – Frequently Asked Questions...*continued*

Question:	Answer:
Does ALQEP confirm receipt of all faxed results?	<ul style="list-style-type: none"> ✓ Due to the large volumes of results received, ALQEP is unable to confirm receipt of all faxed results ✓ It is the laboratories responsibility to verify that their fax transmission has been successful via review of their fax transmission report ✓ If difficulties are encountered, laboratories may contact the ALQEP Technical Assistant 780-969-5011 to confirm receipt of their results
Does ALQEP accept late results?	<ul style="list-style-type: none"> ✓ Late results are not able to be included in the survey statistics ✓ Laboratories are requested to submit results by the designated deadline to facilitate the effective functioning of the laboratory proficiency program
Does ALQEP accept result amendments after the original submission?	<ul style="list-style-type: none"> ✓ ALQEP DOES NOT accept amended results received after the original fax submission to the College ✓ Laboratories are advised to check their Report Form for completeness prior to submitting results
What is the turn-around-time for results to be returned to laboratories?	<ul style="list-style-type: none"> ✓ Results are distributed to participants within four weeks of the original shipment date
Do 'Acceptable with Review' (AR) grades indicate sub-optimal performance?	<ul style="list-style-type: none"> ✓ AR grades are considered as ACCEPTABLE and therefore it is up to the individual facility/organization how they choose to follow-up these grades ✓ The AR category is intended to encourage laboratories to review the slide with their pathologist/consultant ✓ AR grades are assigned to findings which are outside the acceptable criteria but are not considered likely to adversely affect or delay clinical decision making ✓ AR grades should be viewed as educational opportunities and not as adverse performance issues
When are unacceptable grades assigned?	<ul style="list-style-type: none"> ✓ Unacceptable grades are assigned in those cases where a result is clinically misleading or may result in inappropriate patient management