Control Sheet Template for Disinfection of Flexible Endoscopes Using Automated Endoscope Reprocessor (AER)*

Date: _____

Instrument code number or identifier: _____

Endoscope processed (time): _____

AER used: _____

Comments: _____

Signature of person reprocessing scope: _____

- ❑ Ensure water-resistant cap is on
- ❑ Perform leak test
- ❑ Wash exterior of scope
- ❑ Brush valves and piston
- ❑ Brush all channels
- ❑ Suction biopsy port with cleaning adapter
- ❑ Aspirate enzymatic solution through biopsy channel
- ❑ Connect appropriate adaptors for instrument
- ❑ Inject enzymatic product in all channels
- ❑ Flush additional ports
- ❑ Soak in enzymatic solution for a minimum of ____ minutes (see enzymatic instructions)
- ❑ Rinse scope and flush all channels with fresh tap water
- ❑ Place in washer using appropriate connectors for final disinfection
- ❑ Place valves, separate from scope, into washer
- ❑ Place cleaning brush(es) into washer
- ❑ Dry with compressed medical grade air at ___ psi (check manufacturer pressure limit)
- ❑ Flush all channels with 70% isopropyl alcohol
- ❑ Repeat dry with compressed medical grade air
- ❑ Hang scope with all valves and water-resistant cap removed
- ❑ Clip initial print out from AER to control sheet

** Adapted from CSA Z314.8-08. Decontamination of reusable medical devices.*